

Course ID	Course Description	Course Objectives
<p>EMMM 6320 Managerial Communication</p>	<p>The purpose of this course is to focus on the written and oral communication skills you will need as a leader in a healthcare organization. It is well known that having effective communication skills is crucial to managing patients and staff in a cooperative and functional manner. The communication skills you will develop in this course are designed to build on what you already know by providing new insight into your personal communication style. We will first attempt to refresh what you have stored as a database of knowledge about language use, both written and oral, and then embellish your individual style to correspond to the communication skills necessary for successful healthcare management.</p>	<p>the problems, possible solutions to the problems, a recommended solution, the implications of initiating that solution, and a concluding statement defining how to prevent a similar occurrence of the problem in the future.</p> <p>Objective II: To give a class presentation based on a written case report describing the results of the study of a problem and displaying an appropriate introduction, a balanced middle, a logical conclusion, and the use of forecasting and transitions. The central idea must be clearly stated and the supporting information must be pertinent. The speaker must make eye contact with the audience, maintain an appropriate posture and rate of speech, use gestures, and enunciate. Visual aids must be clear, relevant, and used with finesse. The presentation must be well rehearsed and convincing.</p> <p>Objective III: To describe the three facets of the communication process (words, tone of voice, and non-verbals) and state what proportion of the meaning of a message is carried by each of these facets and each one's impact on the listener.</p> <p>Objective IV: To recognize and describe the four basic communication styles.</p> <p>Objective V: To exhibit style flexing and opening in parallel.</p>