

# INDEPENDENT STUDY REGISTRATION

USE THIS FORM ONLY. DO NOT ENTER COURSE ON DROP-ADD FORM.

## PART 1 - TO BE COMPLETED BY STUDENT

- INSTRUCTIONS** -
1. FILL IN ALL PERSONAL INFORMATION
  2. OBTAIN PERMISSION AND SIGNATURE OF INSTRUCTOR
  3. RETURN THIS FORM TO DEPARTMENT OR DEAN'S OFFICE TO RECEIVE APPROPRIATE SECTION NUMBER
  4. LEAVE FORM IN DEPARTMENT OR DEAN'S OFFICE

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
LAST FIRST MIDDLE

COLLEGE: \_\_\_\_\_ TOTAL NUMBER OF REGISTERED HOURS INCLUDING THIS COURSE: \_\_\_\_\_

YEAR	TERM	SOCIAL SECURITY NUMBER	COURSE ID	SECTION	CREDIT HRS
		-     -			
<small>F-FALL</small>	<small>S-SPRING</small>	<small>M-SUMMER</small>			

\_\_\_\_\_  
STUDENT'S SIGNATURE

\_\_\_\_\_  
INSTRUCTOR'S SIGNATURE

## PART 2 - TO BE COMPLETED BY DEPT/DEAN

- INSTRUCTIONS** -
1. RECORD SECTION NUMBER GIVEN TO STUDENT LISTED ABOVE
  2. FILL IN ALL OTHER INFORMATION PERTAINING TO THIS SECTION
  3. KEEP THE APPROPRIATE COPY FOR YOUR FILES
    - \* DEPARTMENT: SEND STUDENT WITH THE REMAINING COPIES TO HIS/HER DEAN'S OFFICE
    - \* DEAN: SEND THE REMAINING COPIES TO THE REGISTRAR'S OFFICE

YEAR	TERM	COURSE ID	SECTION	SESSION	COURSE START DATE
<small>F-FALL</small>	<small>S-SPRING</small>	<small>M-SUMMER</small>		<small>USE FOR SUMMER OR SPECIAL SESSIONS ONLY</small>	COURSE END DATE

SPECIFIC TITLE (CANNOT EXCEED 24 SPACES)

INSTRUCTOR'S NAME
<small>(LAST NAME-COMMA-SPACE-FIRST INITIAL-PERIOD. EXAMPLE: FRANZEN, W.)</small>

\_\_\_\_\_  
CHAIR'S SIGNATURE

\_\_\_\_\_  
DEAN'S SIGNATURE

\_\_\_\_\_  
DATE